



To St. Vincent de Paul Staff and Volunteers,

I cannot thank you enough for your commitment to St. Vincent de Paul and the Overland Center.

After consultation with Jeff and Ralph, I bring a particular issue to your attention: In our Idaho Food Bank Contract, it clearly states that food must be distributed to clients only and infractions can lead to the loss of the contract.

We have in the past, been very passive about food and non-food items taken by volunteers and staff. With the continual growth of the Valley, and thru the COVID pandemic, I find myself called to become a better steward of donations that we receive. It may appear that we have so much, but within a short time, the pantry can exhaust its stock.

Much of the time, we have dented cans and time-sensitive products that can be shared with staff and volunteers. We now have a white refrigerator labeled that we will stock daily for staff lunches. This will be at the discretion of Jeff, the shift manager, and myself (the bakery is always available).

If you are experiencing a personal food crisis and need food, we would like you to follow the interview protocol and actually do a shop. This also allows us to count the households actually benefiting from the Pantry.

I want to continue to have St Vincent's be generous with lunch and other items that cannot be used in the pantry but please consider supporting us in this effort to realign ourselves to be good stewards of the bounty that is entrusted to us.

Respectfully,

Chris Martinez
Overland Center Manager

Non-compliance of this policy will result in corrective disciplinary measures up to and including termination.

Please sign below acknowledging that you have read and understand the St. Vincent de Paul mask policy.

Name: _____ Date: _____